

I have been advised by a health care provider to self-quarantine related to COVID-19

I am experiencing COVID-19 symptoms and am seeking a medical diagnosis

I am caring for an individual that has been advised by a health care provider to self-quarantine related to COVID-19

I am caring for a child whose school or place of care is closed (or child care provider is unavailable) for reasons related to COVID-19

Email Allison Sutphen, HR Director at [asutphen@procarepain.com](mailto:asutphen@procarepain.com) describing your need to miss work. Being "essential" employees in healthcare, we are exempt from providing Families First paid leave. Time away related to COVID19 will be unpaid and not job protected. Benefits will be canceled during this type of leave and you will be offered the option to purchase COBRA coverage.

HR may ask you to provide supporting documentation related to your need for leave. Please comply timely.  
HR may also ask for a return-to-work note before you are allowed to return from COVID19 related leave.